

Information on the publication of the doctoral thesis in accordance with §10 of the Subject-Specific Doctoral Degree Regulation of the Faculty of Humanities and Cultural Studies at the University of Passau of 23 March 2023 (FPromO)

Once the doctoral candidate has passed the doctoral examination, he or she is obliged to make the doctoral thesis available to the academic public by way of duplication and dissemination.

Please observe the following:

1. The publication format and any changes to the title or manuscript must be agreed directly with your first referee. Only after the first referee has given permission to print, can the doctoral thesis be published.

The permission to print is granted after successful completion of the doctoral procedure if the copy of the thesis to be duplicated or published for delivery of the deposit copies has been duly revised to include the changes stipulated in the reviews.

2. For this purpose, the Dean's Office will send the first referee a certificate of revision. As soon as the prerequisites for the printed copies have been met and the signed certificate of revision has been submitted to the Board of Examiners for Doctoral Awards, you will be informed that permission to print has been given.

3. In the case of a publication-based doctoral thesis, the individual parts may be published at different times once the doctoral candidate has passed the doctoral examination in accordance with the tenth sentence of § 9(1) FPromO. The copy for the archives of the faculty must always be the whole doctoral thesis (synopsis, including all articles).

In the case of a publication-based doctoral thesis, the lead supervisor's permission to print must also be obtained prior to printing.

4. Should you decide to have your doctoral thesis published by a commercial publisher, the first sentence of § 9(1) no. 2 FPromO requires you to provide proof of a minimum print run of 150 copies in the form of a publishing contract (in copy) or in the form of a confirmation from the publisher and to indicate publication as a thesis and specify Passau as the place of doctoral study on the reverse of the title page.

5. If you opt for electronic publication on the document server [OPUS](#) Passau, please contact the University Library directly in order to agree the modalities in detail.

6. According to the first sentence of § 9(2) FPromO, deposit copies must be submitted to the Board of Examiners for Doctoral Awards within two years after passing the doctoral examination.

The six required deposit copies in the case of publication in a journal or series or by a commercial publisher and the three deposit copies in case of publication in microfiche format must be submitted either by post or in person to the Dean's Office as typed copies along with the original and thirty additional copies in microfiche format.

If you are publishing on OPUS Passau, the University Library will forward the required deposit copy directly to the Dean's Office after publication.

Source: Dean's Office of the Faculty of Humanities and Cultural Studies, as of May 2023